

Community HealthFirst Transition Policy

New members in our Plan may be taking drugs that aren't in our formulary or that are subject to certain restrictions, such as prior authorization or step therapy. Current members may also be affected by changes in our formulary from one year to the next. Members should talk to their doctors to decide if they should switch to an appropriate drug that we cover or request a formulary exception (which is a type of coverage determination) in order to get coverage for the drug. Please contact Customer Service 7 days a week, from 8:00 a.m. to 8:00 p.m. at 1-800-942-0247 (TTY Relay: Dial 7-1-1) to learn more about how to request a prior authorization or formulary exception or if you have any questions. Community HealthFirst can send the prior authorization or exception request form upon your or your doctor's request via mail, fax, and email. The prior authorization or exception request form is also available on the Community HealthFirst website (healthfirst.chpw.org).

Community HealthFirst's transition policy is as follows:

- **For those members who were in the plan last year and aren't in a long-term care facility:** Community HealthFirst will cover a temporary supply of the drug one time only during the first 90 days of the calendar year. This temporary supply will be for a maximum of a 34-day supply, or less if the prescription is written for fewer days. The prescription must be filled at a network pharmacy.
- **For those members who are new to the plan and aren't in a long-term care facility:** Community HealthFirst will cover a temporary supply of the drug one time only during the first 90 days of your membership in the plan. This temporary supply will be for a maximum of a 34-day supply or less if the prescription is written for fewer days.
- **For those who are new members and are residents in a long-term care facility:** Community HealthFirst will cover a temporary supply of the drug during the first 90 days of membership in the plan. The first supply will be for a maximum of a 34-day supply, or less if the prescription is written for fewer days. If needed, Community HealthFirst will cover additional refills during the first 90 days in the plan.
- **For those who have been a member of the plan for more than 90 days, and are a resident of a long-term care facility and need a supply right away:** Community HealthFirst will cover a 34-day supply, or less if the prescription is written for fewer days. This is in addition to the above long-term care transition supply.

Community HealthFirst will extend an override to current enrollees who experience level of care changes, such as a change in treatment settings. This allowance will be made for the 30-day period following the level of care change.

Please note that our transition policy applies only to those drugs that are "Part D drugs" and that are bought at a network pharmacy. The transition policy can't be used to buy a non-Part D drug or a drug out of network, unless you qualify for out of network access.